

Worried about data security? Looking to migrate out of G Suite?

We provide a robust and secure email solution that respects your privacy.

Check out how we stack up against **G Suite**.

Features	Zoho Workplace (Standard) \$3 /user/month (Billed Annually)	G Suite (Basic) \$6 /user/month (Billed Annually)
STORAGE		
Storage / user / month	30 GB	30 GB
Options to purchase additional storage as Add on	✓	✓
SUPPORT AND MIGRATION		
24x7 Support (Email, Call and Chat)	Yes	Yes
99.9% uptime guarantee	✓	✓
Migration options	✓	✓
SECURITY AND PRIVACY		
Two-factor authentication	✓	✓
Encryption at rest (Mail)	✓	✓
Data Encryption at Rest and in Transit (File Storage)	✓	✓
TLS encryption	✓	✓
MAIL		
Business email	Zoho Mail	Gmail
Attachment limit	30 MB	25 MB
Email Groups	✓	✓
Email Sharing	✓	✗
Folder Sharing with delegation	✓	✗
Recall sent email	✓	✗

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MAIL		
Email forwarding / routing	✓	✓
Active Sync	✓	✓
Email aliases	✓	✓
Group email alias	✓	✓
Domain alias	✓	✓
Team collaboration platform	Zoho Mail - Streams	Gmail - Groups
Native app for iOS and Android	Zoho Mail app	Gmail app
Native Admin control app for iOS and Android	Zoho Mail Admin app	Google admin app
CALENDAR		
Integrated Calendar	✓	✓
Calendar Sync	✓	✓
Group Calendars	✓	✓
Appointment Scheduling	✓	✓
Calendar on mobile	Zoho Mail app	Calendar app
NOTES		
Notes	✓	✓
Group Notes	✓	✗
Sticky Notes	✓	✗
Share Notes	✓	✓
Attachment support in Notes	✓	✗
Add Mail as Notes	✓	✗

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NOTES		
Link Note to Mail	✓	✗
Mobile access to Notes	Streams app	Google Keep app
TASKS		
Tasks	✓	✓
Sub-tasks	✓	✓
Group tasks	✓	✗
Share Tasks	✓	✗
Recurring Tasks	✓	✗
Attachment support in Tasks	✓	✗
Add mail as Task	✓	✓
Link Task to Mail	✓	✗
Mobile access to Tasks	Streams app	Google Tasks App
INSTANT MESSAGING		
Direct messaging	Zoho Cliq	Google Hangouts Chat
Group chat	Zoho Cliq	Google Hangouts Chat
Chat bot	Taz in Zoho Cliq	Meet bot in Hangouts
Audio/Video Calls	Zoho Cliq	Google Hangouts Meet
Screen sharing	Zoho Cliq	Google Hangouts Meet
Group video conferencing	Zoho Cliq - up to 100 participants	Google Hangouts Meet - up to 25 participants
Native app for iOS and Android	Zoho Cliq app	Google Hangouts apps (Chat and Meet)

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FILE STORAGE		
Online File storage	Zoho Workdrive	Google Drive
Storage limit	5 GB	NA
File upload limit	250 MB	NA
Granular access controls	✓	✓
Preview	160+ Preview file types	✓
Universal content search	✓	✓
External Sharing	✓	✓
External File Access Control	✓	✓
Track Externally Shared Files	✓	✓
Sub-folder level sharing	✓	✗
ADMIN		
Admin Dashboard	✓	✓
User Management	✓	✓
File Recovery	90 Days	25 Days
Control External Sharing	✓	✓
Deletion of files from the trash	✓	✓
ONLINE OFFICE SUITE		
Online Document Editor	Zoho Writer	Google Docs
Online Spreadsheet software	Zoho Sheet	Google Sheet
Online Presentation tool	Zoho Show	Google Slides
Native apps for iOS and Android	✓	✓

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Note : Comparison done based on the information available in the competitor's website and may not include any modifications made later.

* 24x7 call support and live chat support | ** Call support only available during office hours | # Features available for early access on request.